

- [Home](#)
- /
- [Government](#)
- /
- Archives

Archives



Lawrence County Archives

Contact Information

Kathy Niedergeses, County Archives
2588 Highway 43 South
Leoma, TN 38468

Phone: (931) 852-4091

Fax: (931) 852-4092

Web: [Archives](#)

Duties of the Department

- Preparing old records for researchers to use by cleaning, indexing and filing them.
- Creating finding aides to the records stored at the Archives – printed and computerized.
- Assisting on-site researchers.
- Answering phone, mail and email queries.
- Performing research for off-site researchers.
- Instructing researchers on how to research their ancestry.
- Cataloging genealogical and historical information donated to the archives.
- Purchasing needed supplies, books and microfilm for the Archives.
- Preparing annual budget and applying for grants.
- Scheduling and attending Public Records Commission Meetings concerning Archives' business and records disposition for other County Offices.
- Scheduling and conducting tours of the Archives.

Goals and Objectives

- The Lawrence County Archives was formed in 1988 by the Lawrence County Public Records Commission and the County Executive in order to have a suitable place to store old record books and loose original documents, preserve and organize them, and make the material available for genealogy, historical, and other researchers to

use.

- The Public Records Commission and the Archives also play a major role in records management for all County Offices in order to determine the disposition of the holdings of each office.
- The Archives strives to make all documents available to researchers, archaeologists, surveyors, and other government offices as soon as possible, create efficient finding aides, have every record microfilmed, and house other material that would be beneficial to researchers.